

TOWN PLAN AND ZONING COMMISSION

January 7, 2019

Honorable Members of the Town Council,

In accordance with the requirements outlined in Chapter 5, Section 1(B) of the West Hartford Code of Ordinances, please accept this correspondence as the 2018 Annual Report of the Town Plan and Zoning Commission and Inland Wetlands and Watercourses Agency.

The West Hartford Town Plan & Zoning Commission, also acting as the Inland Wetlands & Watercourses Agency, met for a combined 32:32 hours during its twelve (12) regularly scheduled, one (1) special meeting, and five (5) Plan of Conservation and Development Update meetings during the 2018 calendar year.

During this period a total of fifty-nine (59) applications, referrals and communications were reviewed and/or received. A specific breakdown of the Commission/Agency's activity is listed in the chart below.

2018 Town Plan & Zoning Commission / Inland Wetlands & Water Courses Agency Activity		
Number of Scheduled Regular and/or Special Meetings	18	
Number of Executive Sessions Held	-	
Total Meeting Hours	32:32	
Application Type	Approved	Denied
Special Use Permits	16	
Subdivisions	n/a	
Inland Wetlands & Watercourses Regulated Activity	8	
Inland Wetlands & Watercourses Map Amendments	3	
Inland Wetlands & Watercourses – Determination of Non-Significance	1	
Special Development District Referrals	10	
Zoning Map Amendment Referrals		
Ordinance Amendment Referrals	3	
Resolutions Referrals	3	
Street Building Line Establishment	n/a	
Parking Waiver Request	n/a	
Communications Accepted / Received	12	

Of note, the Commission began the decennial update of the 2009 Plan of Conservation and Development (POCD) in September. For this process, the Commission established a subcommittee of the whole to help guide and manage the project. To date eight (8) meeting or events related to the plan update, including a Community Workshop and series of Stakeholder meetings have been held.

For the 2019 calendar year, the Commission has scheduled twelve regular (12) meetings, one for each month and will complete the decennial update of the 2009 Plan of Conservation and Development (POCD). This process will involve a significant amount of time, including additional public meetings and workshops which the Commission will oversee.



TOWN OF WEST HARTFORD

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In addition to its regularly scheduled meetings and those related to the POCD, it is anticipated that Commission will be involved in other important planning studies and initiatives such review of proposals for the possible re-use of the from UConn parcels; possible changes to the zoning ordinances; and/or other activities as may be required to address mandates by the State of Connecticut or at the direction of the Council.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Kevin Ahern', with a stylized flourish at the end.

Kevin Ahern
TPZ Chairman

cc: Matthew Hart, Town Manager Patrick Alair, Corporation Counsel
Essie Labrot, Town Clerk Mark McGovern, Director of Community Development

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